



**PLEASE NOTE THAT PRAYERS WILL BE HELD AT 6.50PM BEFORE THE COMMENCEMENT OF THE BUSINESS OF THE COUNCIL.**

**THE MAYOR REQUESTS THAT ANY MEMBER WISHING TO PARTICIPATE IN PRAYERS BE IN ATTENDANCE BY NO LATER THAN 6.45PM.**

Dear Sir/Madam,

You are summoned to attend the Annual Council meeting of the Borough Council of Newcastle-under-Lyme to be held in the **Queen Elizabeth II & Astley Rooms - Castle House, Barracks Road, Newcastle, Staffs. ST5 1BL** on **Wednesday, 14th May, 2025** at **7.00 pm**.

## **B U S I N E S S**

### **1 APOLOGIES**

### **2 DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items contained within this agenda.

### **3 MINUTES OF A PREVIOUS MEETING**

**(Pages 5 - 14)**

To consider the Minutes of the previous meeting(s)

### **4 ELECTION OF MAYOR 2025/26**

When the Mayor has declared the result of the election, the Mayor, preceded by the Mace Bearers, will retire from the room, accompanied by the Chief Executive and the Mayor Elect.

The Mayor Elect will then be robed and invested with the chain of office. The Mayor Elect will then return to the meeting room preceded by the Mace Bearers and accompanied by the Chief Executive.

The Mayor will take the chair and make the declaration of acceptance of office.

### **5 APPOINTMENT OF DEPUTY MAYOR 2025/26**

Following the appointment of the Deputy Mayor, he/she will make the declaration of acceptance of office.

### **6 MAYORAL APPOINTMENTS**

The Mayor will announce appointments to Civic Roles for the forthcoming year.

### **7 MAYORAL ADDRESS**

To receive the Mayoral address

**8 APPOINTMENTS TO COMMITTEES, CHAIRS AND VICE CHAIRS (To Follow)  
FOR 2025/26**

To appoint Members to committees.

**9 APPOINTMENTS TO OUTSIDE BODIES (To Follow)**

**10 URGENT BUSINESS**

To consider any communications which pursuant to Section B4, Rule 9 of the constitution are, in the opinion of the Mayor, of an urgent nature and to pass thereon such resolutions as may be deemed necessary.

**11 DISCLOSURE OF EXEMPT INFORMATION**

To resolve that the public be excluded from the meeting during consideration of the following report(s) as it is likely that there will be disclosure of exempt information as defined in paragraphs contained within Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Gulman', with a horizontal line extending from the end.

Chief Executive

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs.

Fire exits are to be found at the side of the room leading into Queens Gardens.

On exiting the building Members, Officers and the Public must assemble at the statue of Queen Victoria. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Mobile Phones**

Please switch off all mobile phones before entering the Council Chamber.

### **3. Notice of Motion**

A Notice of Motion other than those listed in Procedure Rule 14 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section B5, Rule 4 of the Constitution of the Council.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.